

BOARD OF CONTRACT AND SUPPLY

AGENDA

NOVEMBER 14, 2005

A. COMMUNICATION FROM DEPARTMENT OF PUBLIC PROPERTY, DIVISION OF PURCHASING, RECOMMENDING THE FOLLOWING WITH APPROVAL OF DIRECTORS AND/OR REPRESENTATIVES OF RESPECTIVE DEPARTMENTS.

FROM ALEX D. PRIGNANO, DIRECTOR, FINANCE DEPARTMENT:

1. Dated November 2, 2005, recommending Dowling & O'Neill, low bidder, for Fiduciary Liability Insurance for a one-year contract, in a total amount not to exceed \$118,000.00. (RETIREMENT SYSTEM)

FROM DAVID D. COSTA, CHIEF, FIRE DEPARTMENT:

2. Dated. October 31, 2005, recommending Shipman's Fire Equipment Co. Inc., second low bidder (low bidder meeting specifications), for Fifty (50) Scott Air Paks Fifty #804846-0203 with AV 2000 Facepieces, #805796-02 Pak Alert Installed, and #804721-014500PSIG . 30Min. Cylinders and Valve Assy., as per specifications, in a total amount not to exceed \$157,000.00. (Minority

Participation is 0%) (2005 HOMELAND SECURITY GRANT)

3. Dated October 31, 2005, recommending Eagle Electric Company, low bidder, for Twenty Five Thousand (25000) DC Basic Smoke Detectors with Batteries, as per specifications, in a total amount not to exceed \$88,250.00. (Minority Participation is 0%) (FY 04 FEDERAL FIRE ACT GRANT)

FROM MAJOR THOMAS OATES, PROVIDENCE POLICE DEPARTMENT:

4. Dated November 4, 2005, recommending Edward Deutch Uniforms, low bidder, for Bullet Proof Vests, in the amount of \$370.85 per vest, or a total amount not to exceed \$46,356.25. (Minority Participation is 0%) (101-302-54810)

5. Dated November 7, 2005, recommending State Auto Body, sole bidder, for Repair to Police Registration 597, in a total amount not to exceed \$6,298.86. (Minority Participation is 0%) (GENERAL)

FROM JOHN D. NICKELSON, DIRECTOR, DEPARTMENT OF PUBLIC WORKS:

6. Dated November 4, 2005, recommending the following vendors for Miscellaneous Maintenance Parts for Pathfinder Plows and HiWay Spreaders, in a total amount not to exceed \$10,100.00. (Minority Participation is 0%) (GENERAL)

Pathfinder Item No. 2 \$875.00

Item No. 3 \$1,125.00

J.C. Madigan Inc. Item No. 1 \$8,100.00

7. Dated November 3, 2005, recommending the following vendors for Snow and Ice Control-Hired Equipment-2005/2006 Winter Season, in a total amount not to exceed \$125,000.00. (Minority Participation is 0%) (1-101-510-53011-0000)

CDE Auto Sale

Perugino Farms Inc.

8. Dated October 25, 2005, recommending the following vendors for Snow and Ice Control-Hired Equipment-2005/2006 Winter Season, in a total amount not to exceed \$125,000.00. (Minority Participation is 0%)

(1-101-510-53011-0000)

R. Baffoni

A. Fortes

Antonelli & Sons

Paul Andrade

**FROM BOYCE SPINELLI, ACTING GENERAL MANAGER, WATER
SUPPLY BOARD:**

9. Recommending Arden Engineering, sole bidder, for Miscellaneous Services for HVAC System Maintenance & Repair at Various PWSB Facilities (Blanket FY 2006-6/30/08), in a total amount not to exceed \$30,000.00 per year for 3 years. (Minority Participation is 0%) (601-440-52911-848-848-52911)

COMMUNICATIONS:

10. Internal Auditor Lombardi, under date of November 1, 2005, requesting approval to switch cell phone and data services to Verizon, in a pooled minute plan and also purchase new phones under the GSA Schedule contract as the present phone system is getting old and frequently breaking down, in a total amount not to exceed \$20,000.00 per year. (11-01-910-52415-0000 or 1101-910-53500-0000)

11. Special Assistant/City Council Glavin, under date of November 8, 2005, requesting approval to lease a new color copier from IKON Office Solutions, Inc., under the State Master Pricing Agreement, for 36 months at the rate of \$299.39 per month, the present copier is more than 5 years old and the cost of maintenance is outweighing usefulness. (1101-910-53500-0000)

12. Chief Information Officer Hewitt, under date of November 3, 2005, Requesting approval to amend the award of September 19, 2005 with Retrofit, Inc., for two services contract for the maintenance of 1) office computers and printers, for additional printers needed to be covered by maintenance in an amount not to exceed \$30,000.00 (an increase of \$15,000); and 2) for server maintenance in an amount not to exceed \$7,000.00 (an increase of \$500.00). (101-204-52905)

13. Chief Information Officer Hewitt, under date of November 7, 2005, requesting approval of a new contract effective November 1, 2005 with City-State Computer Services (which has been providing data processing systems development and operations services under a contract which expired September 1, 2005) for a three year contract with a monthly fee in the first year of \$77,343.48, which will increase approximately 4.5% for the second and third year, in a total amount not to exceed \$2,924,170.76 over a three year period. (101-204-53440)

14. Director of Inspection and Standards Shamoon, under date of October 27, 2005, informing the Board of Contract and Supply of the new ownership for the office lease of the Department of Inspection & Standards at 190 Dyer Avenue is now Extell Providence, LLC, effective November 2005.

15. Director of Planning & Development Deller, under date of October 28, 2005, requesting approval of Change Order No. 1 with The O'Brien Company LLC., sole vendor, for the Benefit Street Lights Enhancement Project, in the amount of \$19,819.00 for additional necessary work needed to complete the entire project, making the new adjusted total amount not to exceed \$219,819.00. (RIDOT ENHANCEMENT GRANT)

16. Director of Planning & Development Deller, under date of October 28, 2005, requesting ratification of a contract award with Vanasse Hangen Brustlin, Inc., for Preliminary Engineering Services, Aleppo Street Reconstruction to include preliminary design plans, construction cost estimate and technical memorandum outlining utility coordination and permitting requirements, in the amount not to exceed \$41,330.00. (CDBG)

17. Acting Director of Public Property Sepe, under date of November 8, 2005, requesting approval to piggyback the School Department's

award for a blanket contract for electrical contract services 3-year contract awarded to Elco Electric Service and Liberty Electric. (All City Departments will utilize this blanket contract with funding coming from various departmental budgets)

18. Traffic Engineer Lebby, under date of October 26, 2005, requesting approval to increase the value of Purchase Order #513458-0-PO, awarded to Safety Markings Inc., for striping of crosswalks and centerline markings, changing the amount of \$108,000.00 to \$158,000.00. (101-305-53401)

19. Traffic Engineer Lebby, under date of October 26, 2005, requesting approval to reimburse Mass Electric Company, for emergency replacement of the traffic signal mast arm at the intersection of RT-10 & Westminster Street, which was struck by a vehicle and damaged beyond repair, in a total amount not to exceed \$5,402.25. (392-305-52820)

20. Director of Public Works Nickelson, under date of November 4, 2005, requesting approval of Change Order No. 1 with Lyn Distributing, for Fifty (50) 56-Gallon Rubbermaid Glutton Trash Containers, in the amount of \$753.50 making the new total amount not to exceed \$10,178.00, this increase is due to the increase of plastic resins. (MASTER LEASE)

21. Acting General Manager Spinelli, under date of November 2, 2005, requesting approval of payment to the Association of Metropolitan Water Agencies (AMWA) in the amount of \$8,000.00 per year to cover the cost for membership for the calendar year 2006. (Minority Participation is 0%) (601-410-52185)

22. Purchasing Administrator Petrarca, under date of October 27, 2005, requesting approval for the School Department/Federal Programs-Comprehensive School Reform to enter into a contract with 8 Digital Art, who will meet with K.C. Perry and Feinstein teachers to create a series of seven educational booklets, each one designed to describe the different Feinstein High School courses and portfolio requirements, each booklet will be organized in a system designed to help students pull together their portfolios for each subject. The booklets will be specifically designed according to the requirements of each course while maintaining the same overall graphic style and organization between them, in a total amount not to exceed \$11,000.00. (Minority Participation is 0%) (FEDERAL)

23. Purchasing Administrator Petrarca, under date of October 27, 2005, requesting approval for the School Department-Federal Programs-Comprehensive School Reform to enter into a contract with Ideas Consulting Inc., advancement at Feinstein High School is based on the students meeting performance standards as evidenced in a portfolio, the purpose of the contract is to create and support a digital

portfolio system that integrates the Grade Span Expectations to Student work and the assessment components of Feinstein High School, the system connects to the state requirements of Graduation by Proficiency, the system will also be a tool for professional development of the staff, in a total amount not to exceed \$12,030.00. (Minority Participation is 0%) (FEDERAL)

24. Purchasing Administrator Petrarca, under date of October 27, 2005, requesting approval for the School Department/Federal Programs-Comprehensive School Reform to enter into a contract with Jamie Scurry, to work with teachers to infuse leadership concepts and practice into project-based learning activities and community partnerships, she will also identify funding opportunities for building and sustaining a youth leadership program, work with School I & II to ensure all students understand the key factors/indicators for insuring they complete their college degree, provide information about the transition to college so the process can be transparent and arm first generation students with the knowledge, information and savvy their second generation, affluent counterparts display, in a total amount not to exceed \$35,900.00. (Minority Participation is 0%) (FEDERAL)

25. Purchasing Administrator Petrarca, under date of October 27, 2005, requesting approval for the School Department/Federal Programs-Comprehensive School Reform to enter into a contract with Lydia MacManus who will work to connect in school programming with after school programming and integrating high education and community partners into the school day, in a total amount not to exceed \$6,975.00. (Minority Participation is 0%) (FEDERAL)

26. Purchasing Administrator Petrarca, under date of October 26, 2005, requesting approval for the School Department/Federal Programs-IDEA Part B to enter into a contract with West Bay Collaborative, to provide services of one Behavior Specialist, one Communications Specialist and one Mobility/Orientation Specialist, also to provide support to autistic students in K-12 self-contained classroom settings throughout the District Consistent with IEP requirements, also to provide language and communication support to same student base as listed above, the Mobility/Orientation Specialist will be responsible for supporting the blind and visually impaired students in K-12 throughout the District consistent with IEP requirements, in a total amount not to exceed \$190,000.00. (Minority Participation is 0%) (IDEA)

27. Purchasing Administrator Petrarca, under date of October 26, 2005, requesting approval for the School Department/Federal Programs-Title II to enter into a contract with Nancy Cloud to review Department of Language and Culture policy and procedure, review

data and Assessment Data Systems, analyze intake and placement process for ELL student, review program oversight, determine Fidelity of LIFT implementation, report findings, for delivery of instructional programs, conduct Focus Groups with parents, teachers, administrators and students and prepare a finding report, in a total amount not to exceed \$16,400.00. (Minority Participation is 0%) (TITLE III)

28. Purchasing Administrator Petrarca, under date of October 26, 2005, requesting approval for the School Department/Central Control Transportation requesting approval to amend the award of March 11, 2005 with First Student for Option Year 1 in an amount not to exceed \$1,3555,000.00, for an adjusted amount not to exceed \$8,247,326.00, additional funds will be used for Student Transportation for school sports, drivers, time, vacation, buses and extra mileage for the 2005-2006 school year. (GENERAL)

29. Purchasing Administrator Petrarca, under date of October 26, 2005, requesting approval for the School Department/Plant Maintenance to pay Invensys ENE Inc., for emergency services to restore communications at the Leviton Complex-Bucklin Middle School, due to a power failure following a lightening storm, in a total amount not to exceed \$15,361.04. (GENERAL)

30. Purchasing Administrator Petrarca, under date of October 26, 2005, requesting approval for the School Department/Support

Services to pay Professional Security Services Inc., to provide services at Central High School for coverage of the ongoing construction project and for off site parking, which is located at Citizens Bank, at the hourly rate of \$14.00 per hour (the guards work 7.5 hours 5 days per week), for a total amount not to exceed \$18,900.00. (PPBA)

31. Purchasing Administrator Petrarca, under date of November 1, 2005, requesting approval for the for the School Department/Plant Maintenance to amend the award approved on December 30, 2003 with Sonitrol, for Maintenance of Electronic Security System-5 Year Contract, in the amount of \$4,859.00 for a total amount not to exceed \$14,859.00, additional money is needed to add contacts to perimeter doors at Laurel Hill Elementary and Oliver Hazard Perry Middle School that were not installed when work was performed years ago. (Minority Participation is 0%) (GENERAL)

32. Purchasing Administrator Petrarca, under date of November 3, 2005, requesting approval for the School Department/Federal Programs-IDEA to enter into a contract with United Cerebral Palsy, to provide Transition Services as a Community setting each week for 2 Special Education Students, this will include Independent Living, Community Participation and Pre-Vocational Training, these services can not be met through the current district Transition Service model for special needs students, in a total amount not to exceed \$22,220.00. (Minority Participation is 0%) (IDEA)

33. Purchasing Administrator Petrarca, under date of November 3, 2005, requesting approval for the School Department/Title I to enter into a contract with Urban League of R.I., to provide a staff person to the Perry Middle School, also to provide one-to one, group interactions with school identified high-risk students and those referral from the Truancy Court, the services will include counseling, home support, attendance monitoring, coordination with school and Truancy Court personnel, non school hour activities, behavior modification strategies, ATOD prevention programs and crisis intervention, in a total amount not to exceed \$10,000.00. (Minority Participation is 0%) (TITLE I)

34. Purchasing Administrator Petrarca, under date of November 3, 2005, requesting approval for the School Department/Federal Programs-IDEA to enter into a contract with Rhode Island Tutorial, to provide a certified Orton-Gillingham teacher to a special needs students, this will allow progress toward meeting grade level expectations and IEP goals and objective according to R.I. regulations for children with special needs, specialized instruction is needed for said child in areas of reading, spelling and written language, using a multimodal and phonetic approach to instruction and requiring a highly trained teacher, in a total amount not to exceed \$5,450.00. (Minority Participation is 0%) (IDEA)

35. Purchasing Administrator Petrarca, under date of November 7,

2005, requesting approval for the School Department/Federal Programs-Perkins Grant/diploma Plus Grant to enter into a contract with Educators for Special Social Responsibilities, to develop and implement an effective advisory system at E-Cubed Academy, the consultant will facilitate group discussions with teachers and train them in how to conduct an effective advisory that addresses the social and emotional growth of students, the training will also encompass how to promote healthy student, development, support academic success and provide multiple opportunities to bridge the gap between healthy development, support academic success, teachers will also be trained in how to establish a forum for academic, college and career coaching and advising that cuts across subject areas, in a total amount not to exceed \$7,200.00. (Minority Participation is 0%) (FEDERAL)

36. Purchasing Administrator Petrarca, under date of November 7, 2005, requesting approval to amend the award approved on September 21, 2005, with PTM Document Systems, for Pressure Seal Forms, in the amount of \$464.00 or a total amount not to exceed \$6,844.00, due to forms over-run for the Z-Fold custom schedule form w/red-logo, an additional 8,000 forms were received. (Minority Participation is 0%) (GENERAL)

37. City Engineer Bombard, under date of October 28, 2005, requesting approval to rescind the award approved on June 27, 2005 with Lucena Bros., Inc., for the Silver Lake Traffic Calming Project,

Parts I and II, as the firm failed to perform in a timely manner.

38. Major Oates, Providence Police Department, under date of November 3, 2005, requesting approval to reject all bids opened on September 19, 2005 for Fixed Post Bollards.

39. Acting Director of Public Property Sepe, under date of October 19, 2005, requesting approval to reject bids opened on October 17, 2005, for the Sale of 667 Academy Avenue.

B: OPENING OF BIDS:

1. MEDICAL STOP-LOSS COVERAGE FOR THE PERIOD OF DECEMBER 1, 2005 TO NOVEMBER 30, 2006 – FINANCE DEPARTMENT.

2. EDUCATIONAL PLANNING CONSULTING SERVICES – DEPARTMENT OF PUBLIC PROPERTY.

3. MANAGING ARCHITECT CONSULTING SERVICES – DEPARTMENT OF PUBLIC PROPERTY.

4. TO SELL ONE HUNDRED (100) 10LB ALUMINUM WITH FIBERGLASS WRAPPED AIR TANKS, AS PER SPECIFICATIONS – FIRE DEPARTMENT.

5. ONE 10 BULLARD T3MAX THERMAL IMAGER CAMERA, AS PER SPECIFICATIONS – FIRE DEPARTMENT.

6. OSGI OXYGEN GENERATING SYSTEM, AS PER SPECIFICATIONS – FIRE DEPARTMENT.

7. REPAIR TO BODY DAMAGE ON PROVIDENCE POLICE VEHICLE

REGISTRATION #29 – POLICE DEPARTMENT.

8. ALREADY MADE SIGNS AND MATERIAL ON AN AS NEEDED BASIS – DEPARTMENT OF PUBLIC WORKS.

9. LIQUID FERRIC SULFATE FOR USE AT THE WATER TREATMENT PLANT (BLANKET 2005-2007) – WATER SUPPLY BOARD.

10. PURCHASE AND SALES OF VEHICLES AND EQUIPMENT – WATER SUPPLY BOARD.

11. RFP E-RATE PRODUCTS AND SERVICES PROGRAM YEAR 9/7/06-6/30/07 PROVIDENCE SCHOOL DEPARTMENT/TECHNOLOGY – SCHOOL DEPARTMENT.

12. SECURITY SYSTEM-MT PLEASANT HIGH SCHOOL SECONDARY EDUCATION – SCHOOL DEPARTMENT.

C. ADVERTISEMENT:

TO BE OPENED ON MONDAY, DECEMBER 12, 2005:

FIRE DEPARTMENT

**ONE THOUSAND (1000) MEN AND WOMENS UNIFORM TROUSERS,
AS PER SPECIFICATIONS IN ACCORDANCE WITH NFPA 1975
STANDARD, 1999 EDITION)**

POLICE DEPARTMENT

SALE OF ONE (1) HORSE-MOUNTED COMMAND.

DEPARTMENT OF PUBLIC PROPERTY

SALE OF SURPLUS VEHICLES.

**BLANKET CONTRACT FOR ARCHIVES RECORD STORAGE FOR
VARIOUS DEPARTMENTS (2006-2011)**

WATER SUPPLY BOARD

**REQUEST FOR PROPOSALS FOR ARCHITECTURAL/ENGINEERING
SERVICES (BLANKET 2006-2008).**